15th PhD Student Workshop 2022 (Online)

23-24 November, 2022

ABSTRACT GUIDELINES

I. General Instructions

1. It is essential that the abstracts adhere strictly to the following guidelines. Failure to meet the requirements may cause delay in acceptance.

2. The abstract should:
   - Occupy no more than 1 page (Size: A4);
   - With **NO** illustrations, tables and references;
   - Not quote copyrighted text or data without permission;
   - Be using Times New Roman, point 12, single line spacing in MS Word *(If this typeface is not available, the closest to it in size and appearance should be used);*
   - Be proofread carefully.

3. Deadline for submission of abstract is **before 30 September 2022.**

II. Notes on Preparation of Abstract

1. **Abstract Title**
   Insert abstract title in the first row. Abstract title should be typed in capital letters, using Times New Roman, point 12, bold, single line spacing, centred. Insert two hard returns between the abstract title and the authors' name.

2. **Name(s) of Author(s)**
   The name(s) of author(s) should be started with the initial(s) and followed by the last name, e.g. R S C Wong. The name of the author, who will present in the Workshop, should be underlined. Name(s) should be typed in title case. Insert one hard return between lines.

3. **Affiliation**
   The affiliation of author(s) should be typed in title case.

4. **Abstract Content**
   Insert two hard returns before inserting the content. The abstract content should be typed in Times New Roman, point 12, single line spacing and the text margins should be justified.

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